

**Department of Management and Financial Services
Division of Procurement**

EMERGENCY PROCUREMENT

SUBJECT: Run-In Barn Shelters at the Loudoun County Animal Shelter

BUYER: Donald R. Legg, CPPO, Acting Purchasing Agent

CONTRACTOR: The Matthews Group, Inc.

This procurement is being handled as an Emergency due to the following emergency situation:

The County seized forty-eight (48) horses from a farm in Middleburg due to neglect. The horses were in various stages of health. On January 30, 2008 the Loudoun County Courts officially awarded custody of the horses to the County. Therefore the County needed to assemble shelter for the horses to keep them from the elements. It was determined five additional run-in barns would be sufficient to provide shelter for the horses. .

The contractor was selected on the following basis.

The County has a Job Order Contract for Miscellaneous Carpentry Services which was used for this work. The Matthews Group is one of the contractors on the contract and they were available to start the work immediately. Therefore a contract to construct five run-in barns at the Loudoun County Animal Shelter was awarded to The Matthews Group in the amount of \$165,000 under the County's Job Order Contract for Miscellaneous General Construction.

The contract was (or will be) awarded on January 25, 2008

by: 
Acting Purchasing Agent

Date: 2/1/08

by: 
Manager of Procurement/Purchasing Agent

Date: 2/1/08

Post from 2/1/08 to 2/11/08